CONFIRMATION LETTER FOR ERASMUS+ STAFF MOBILITY ABROAD

This is to confirm that __________________________________________

from our SRH partner university __________________________________________

in Germany, has participated in a staff mobility at our institution in the framework of the ERASMUS+
training program. Details are provided as follows:

Name of host institution: _______________________________________________

City and country of host institution: _________________________________

ERASMUS code of host institution: _____________________________________

Duration of stay of the staff member (days): ______
(Must be between 2 and 60 days)

➢ Start date (dd/mm/yyyy): ____/____/20____
(The first day that the staff member was present at the host institution in order to carry out activities as
described in the Mobility Agreement – Training)

➢ End date (dd/mm/yyyy): ____/____/20____
(The last day that the staff member was present at the host institution in order to carry out activities as
described in the Mobility Agreement – Training)

➢ It is expected that activities directly related to the mobility program are scheduled for every single
day of the staff member’s stay.

Main language of training: __________________________________________

Types of activities that were carried out during the mobility (e.g. job shadowing, work placement,
training, workshop):

______________________________________________________________

______________________________________________________________

Name of signatory: __________________________

Function of signatory: __________________________

Date, place: __________________________________
(Must be signed no earlier than on the day specified above as the end date of the mobility program.)

Stamp and signature of authorized person at host institution